

# Fasset Learnerships: Advanced Certificate: Local Government Accounting



Professional Body:	Association of Accounting Technicians (AAT)
Learnership Title:	Advanced Certificate: Local Government Accounting
Learnership Code:	01Q010037001204
NQF Level:	4

This learnership is based on a qualification awarded by the AAT. In South Africa the AAT works through AAT (SA). This is a joint partnership between The South African Institute of Chartered Accountants (SAICA), South Africa's top accountancy body, and the AAT, the leading international body promoting the skills and recognition of accounting technicians.

AAT (SA) is the premier professional body in South Africa dedicated to the education, development, regulation and support of accounting technicians. We also raise the competence and professionalism of our members through continuing professional development – paving the way for career advancement and raising standards of performance in the workplace.

Accounting technicians work in all sectors of the economy, including accountancy practice, industry and commerce, and the public sector. However, the LGAAC Learnership is specifically aimed at learners who are employed in Local Government. The LGAAC level falls below chartered accountancy level, but one level above the Local Government Accounting Certificate and is an ideal progression point for graduates of the Local Government Accounting Certificate. Local Government officials with some level of work experience and/or academic qualifications may also use this qualification as an entry point into further education and training to progress their career in local government accounting.

## Learnership Information

Learners must either have completed the NQF Level 3 Local Government Accounting Certificate learnership or they must have work experience of the areas covered in the Level 3 LGAC Certificate and show competence in communication and mathematics at NQF level 3. The qualification is open access and providers should assess the suitability of potential learners in terms of their literacy and Learners must have a good level of literacy and numeracy and must be able to complete assessments in English. Learners must either already be employed in a relevant Local Government finance role or be employed under the conditions of the learnership in order to participate in this learnership.

## Structure

The LGAAC Learnership is registered at level 4 on the National Qualifications Framework. It leads on to the AAT (SA) Higher Certificate Qualification, which is registered at level 5 on the NQF.

It also leads to membership of AAT (SA) and further details of this are shown at <http://www.aatsa.org.za/members/>

The learnership consists of one level which covers five learning areas:

## Syllabus

This learnership covers the following learning areas:

- Financial accounting and reporting
- Recording cost information
- Cash management and credit control

- Operating computerised accounting systems
- Presentation of financial data for decision-making

### **Registration and assessment**

Learners need to find out if their municipality is involved in the programme. If the course is available in the municipality, there are 3 simple steps to sign up. Learners should:

- speak to their line manager and appointed LGAAC course coordinator to discuss why they want to do it and their commitment to seeing it through, and to gain approval
- attend the induction session to get more information
- complete the learner registration form to formally confirm their place on the course, and provide a copy of their ID document.

### **Duration of the Learnership**

The duration of this learnership is between 12 and 18 months. The learnership is completed once the learner has been formally assessed by skills tests set by the AAT and assessed by the Training Providers. Once learners have been declared competent in all appropriate units and have met the workplace requirements, they will have completed the learnership and be awarded the LGAAC.

### **Contact Details:**

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